



Vendor collaboration



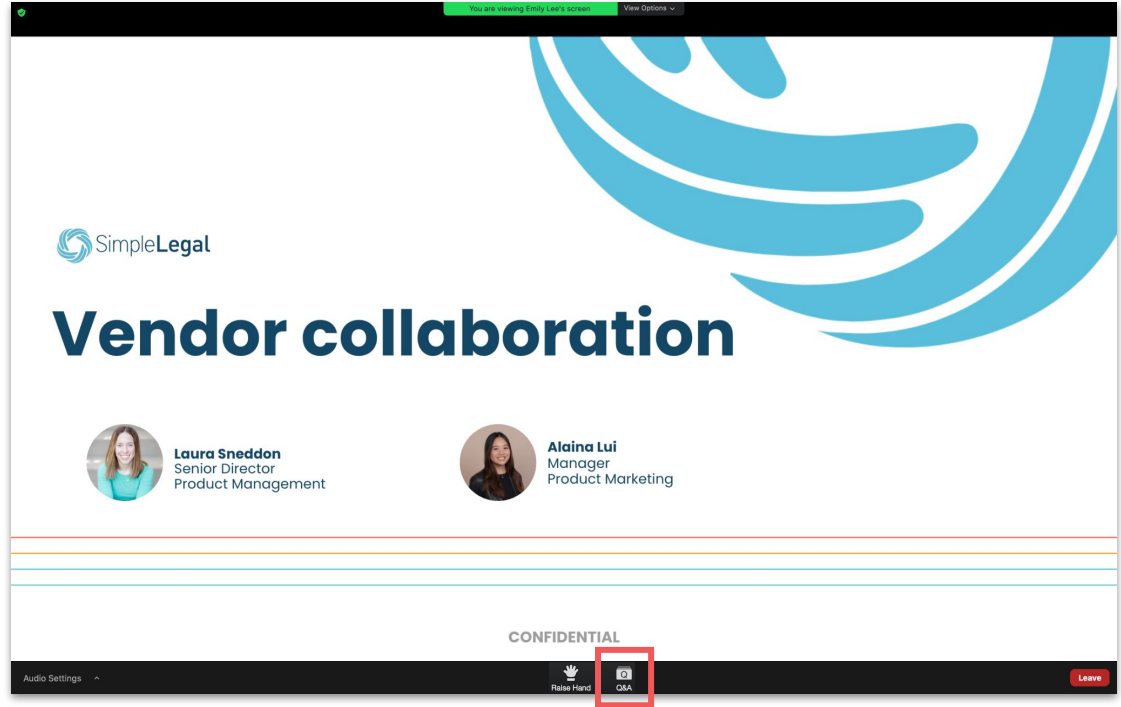
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Housekeeping items

- All attendees are muted
- Please ask questions using the Q&A feature
- If we do not get to your question during the session, we will follow up with you afterwards



Agenda



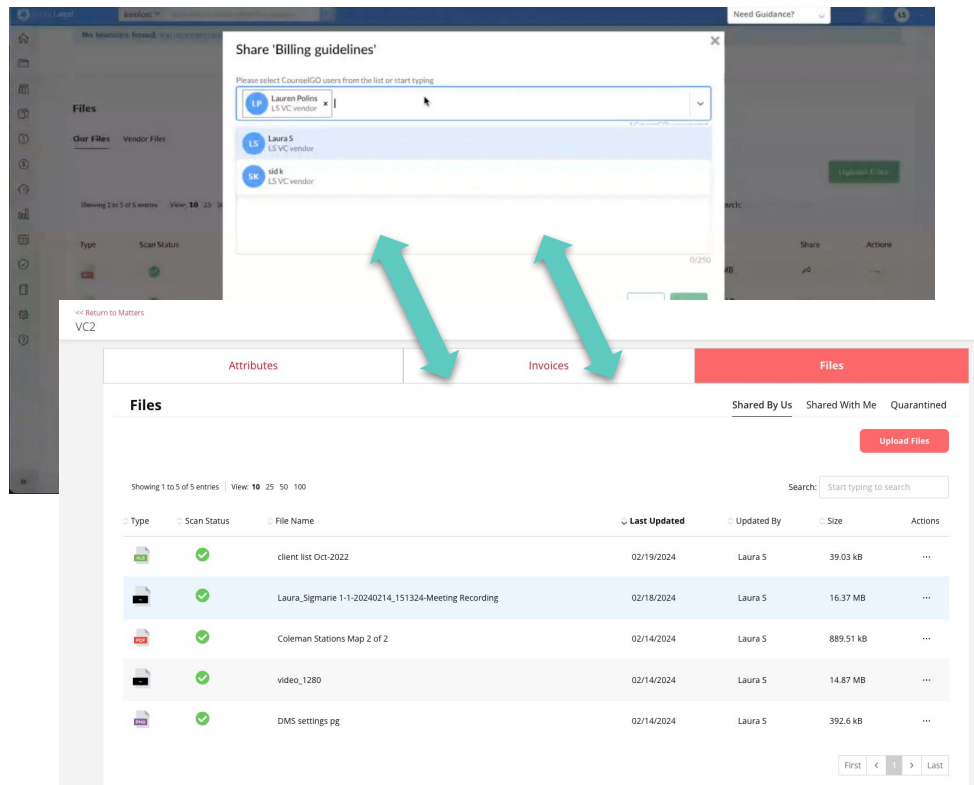
- What is vendor collaboration?
- Key benefits
- Common use cases
- Product demo
- Pricing and packaging
- Next steps
- Q&A

What is vendor collaboration?

SimpleLegal's bi-directional sharing and collaborating on legal documents with outside counsel

You can share 2 categories of documents:

- **General files:**
 - a. Billing guidelines, legal service agreements, engagement letters, etc.
 - b. Available to all customers
- **Matter files:**
 - a. Patent applications, visa applications, M&A agreements, employment contracts, etc.
 - b. Available to matter management customers



Key benefits



Common use cases

How vendor collaboration can be used:

- **Share and store** documents and files important to the relationship with outside counsel:
 - Billing guidelines, engagement letters, legal service agreements, compliance documents, legal opinions, etc.
- **Share and store** documents and files important to matters assigned to outside counsel:
 - Patent applications, case briefs, visa applications, employment contracts, bankruptcy petitions, provider agreements, M&A agreements, etc.



Demo

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Pricing and packaging

	Vendor collaboration	
	General files	Matter files
SimpleSpend customers	X	
SimpleMatters customers	X	X

General (non-matter) file sharing

	Definition	Starter / Material	Signature / Max
Collaboration with a vendor on non-matter files	Collaborate with a law firm on non-matter files	5 files	Unlimited
Copy shared non-matter files	Ability to copy non-matter files that have been shared by vendors		x
Download shared non-matter files	Ability to download non-matter files that have been shared by vendors	x	x

Matter file sharing

	Definition	Material	Max
Collaboration with a vendor on matter files	Collaborate with a law firm on matter files	5 files	Unlimited
Copy shared files	Ability to copy files that have been shared by a vendor		x
Download shared files	Ability to download files that have been shared by a vendor	x	x

Next steps

- Try sharing general, non-matter files today!
- If you have a matter management plan, try sharing matter files
- Note: Email notifications from shared files will contain the name of the file(s) shared (take precautions).
- Want to learn more? Contact success@simplelegal.com

Questions?

Thank you!

