



Technology and Automation Enable YAI to Scale with Growth



Seeing beyond disability.



The Young Adult Institute (YAI) is a non-profit organization that is dedicated to providing innovative services and programs that emphasize personal growth, social responsibility, and the development of independence for individuals of all ages within the I/DD (intellectual and/or developmental disabilities) community.

The Challenge

Having previously worked in a legal department that leveraged e-Billing and matter management, Alexandra Bedon, Paralegal at the Young Adult Institute (YAI), was dismayed by the paper invoices and manual reporting at the non-profit. There was no structure or schedule for approving invoices. Both printed and email copies of invoices were getting lost, and there was no paper trail to find out the status of a particular invoice.

Alexandra knew that the solution she'd previously used was too complex, but recognized that technology and automation would introduce much-needed process, organization, legal spend visibility, and time savings. She began making the case for a simple e-Billing and matter management solution that would act as the legal department's system of record. It would hold approvers accountable while also looping in departments, such as Accounts Payable, at the right time.

Before SimpleLegal, billing and reporting was a mess. Thanks to the user-friendly system, it's now the easiest part of my job.

- Alexandra Bedon | Paralegal

How SimpleLegal Helped

A smooth implementation process paired with training and support had SimpleLegal up and running in YAI's legal department in no time. The system immediately began collecting and storing invoice and matter data in a single place, which immediately eliminated manual processes and the need for Alexandra to print invoices and walk them over to the correct approver. With access to key legal spend metrics in SimpleLegal, Alexandra can easily and quickly run reports for her GC instead of having to sift through line items and transfer them into a spreadsheet for analysis.

Another big benefit for YAI is visibility into the payment process. When there's an invoice that's pending approval, Alexandra can see where the bill is stuck and nudge the approver with an email reminder to push the process forward. Each approver always knows what invoices they need to approve, and can even approve invoices from their mobile phones on the go.

Lastly, the legal department now knows the rates of each attorney working on their matters and has implemented new billing guidelines which are enforced through the SimpleLegal system for even more time and cost savings.

The Results

SimpleLegal has brought a lot of process and organization to YAI. Most notably, having a modern e-Billing and matter management solution has lead to:

50% reduction in time to pay bills

30 minutes or less to review bills

100% of law firms on e-Billing

YAI now has a solid foundation that the legal department and company can build on as the non-profit continues to grow and strengthen their partnerships with outside counsel.



About SimpleLegal

SimpleLegal provides a modern legal operations management platform that streamlines the way corporate legal departments manage their matters, track and interpret spend, and collaborate with vendors and law firms. SimpleLegal combines e-Billing and spend management, matter management, vendor management, and reporting and analytics into one comprehensive application to optimize legal operations and the management of the entire legal department.

For more information visit: www.simplelegal.com